



B.L.D.E. Association's  
**LAW COLLEGE, JAMKHANDI-587 301**

(Permanently Affiliated to Karnataka State Law University, Hubballi & Approved by Bar Council of India, New Delhi)

Dist: Bagalkot

State : Karnataka

Website: www.bldealawcollege.ac.in Email : bldealawcollegejkd@yahoo.in Ph:08353-221300,298992

Ref. No. 11 / 2021-22

Date : 03/08/2021

**NOTICE**

It is hereby informed to all the faculty members to attend the special meeting relating to the '**Examination Committee**' of the academic year 2020-21 on **01.08.2021 at 12:00pm** in the principal chamber without fail.



**AGENDA**

1. Proper maintenance of examination records.
2. Submission of exam records to university in scheduled time.
3. Grievances of students related to the examination.

  
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Dist. Bagalakote

  
Co-ordinator  
IQAC

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Ref. No. 12/2021-22

Date: 04/08/2021

## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI

### 'EXAMINATION AND ASSESSMENT COMMITTEE' MINUTES 1<sup>ST</sup> AUGUST 2021



**Present:** All the Faculty members of the Law College were present in the Chamber of the Principal.

Faculty members were present and Committee was formed in the name of the '**BLDE ASSOCIATION'S LAW COLLEGE, 'EXAMINATION AND ASSESSMENT COMMITTEE' JAMKHANDI**' and Explanation of the meeting is as follows,

#### Action Items /Agenda

1. Proper maintenance of examination records.

With reference to the noticed agenda, Mrs Shridevi Suvarnakhandi faculty member has explained as below;


As being a well-established institution we are maintaining all the proper records pertaining to the examination. For example, before one week i.e., 7 days, the institution will announce examination dates along with Notice to the students as well as faculty members, next Principal of the institution will make the meeting on timetable, setting of question papers, scrutinising the same, and on the said date institution will conduct examinations as per the schedule

Further, Examination Invigilator will maintain the attendance of the candidate, office bears will collect the records from the Invigilators, and it will be observed under the Principal.

Next, in case of Clinical examination, Institution will announce dates and subject and it will be informed to the concerned classes regarding the examination. Next, panel members will be senior professors along with the Principal and class teacher.

Further, it was explained that institution will maintain attendance records, journals, seminar assignments, and ends with an analysed marks list. This is the way the institution will

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maintain the examination records. After explaining the above all the faculty members were accepted and the chairman of the committee approved the same.

2. Submission of exam records to university in scheduled time.

Again Prof. Shridevi Suvarnakhandi faculty member stated with reference to the second agenda of the notice that, as per the requirement of KSLU Hubballi, in the format provided by, the institution will provide examination record confidentially in the scheduled time.

The Chairman of the committee and faculty members appreciated the work and accepted it.

3. Grievances of the students related to the examination.

The examination is a method to assess and analyse the students' performance and skills. There is no partiality and discrimination in conducting the examination. In case any student grievances arise that will be sent to the concerned Students Grievance committee, after the making proper enquiry, the co-ordinator of the committee and Principal of the Institution solve the matter in a diplomatic manner.

It is also well accepted by the faculty members in the meeting and approved by the chairman.

All the members were accepted.

4. Any other Matter

No any other matters were discussed.

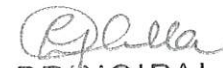
Members of the Committee and faculty of the college were accepted the above Discussions and resolved the same.


**Respectfully submitted by Prof. Nikhil G. Mantur.**

**Meeting start time: 12:00 PM**

**Meeting end time: 01:20 PM**

  
**Co-ordinator**  
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Ref. No. 12/2021-22

Date: 04/08/2021

## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI

### EXAMINATION AND ASSESSMENT COMMITTEE

ACADEMI YEAR 2020-21



SL.NO.	MEMBERS	DESIGNATION
1.	SHRI. R.G.KULKARNI	CHAIRMAN
2.	SHRI.NIKHIL MANTUR	CO-ORDINATOR
3.	SMT.SHRIDEVI.S. SUVARNAKHANDI	MEMBER
4.	SHRI.BABURAO KULKARNI	MEMBER
5.	SHRI SUKHADEV GHASTI	MEMBER
6.	SHRI. HANAMANTH. SALAGAR	MEMBER
7.	MISS. M.R. NYAMAGOUDAR	LIB. MEMBER
8.	SHRI.SHRINIVAS SAVAI	OFFICE BEARER

  
Co-ordinator  
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Ref. No. 9/2020-21

Date: 10/10/2020

### NOTICE





It is hereby informed to all the faculty members to attend the special meeting relating to the 'Examination Committee' of the academic year 2020-21 on 12.10.2020 at 12:00 pm in the principal chamber without fail.

### AGENDA

1. Appointment of invigilators for tests as well as practical classes.
2. Creating guidelines for examiners and students with reference to Examination and discipline.
3. Imposing penalties for fraud and malpractices.
4. Eligibility of students for appearing university examination.

  
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Ref. No. 10/2020-21

Date: 12/10/2020

## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI

### 'EXAMINATION AND ASSESSMENT COMMITTEE' MINUTES 12<sup>TH</sup> OCTOBER 2020



**Present:** All the Faculty members of the Law College were present in the Chamber of the Principal.

Faculty members were present and Committee was formed in the name of the 'BLDE ASSOCIATION'S LAW COLLEGE, 'EXAMINATION AND ASSESSMENT COMMITTEE' JAMKHANDI' and Explanation of the meeting is as follows,

#### Action Items /Agenda

1. Appointment of invigilators for tests as well as practical classes.

Prof. R.K.Hosatti presented the matter with the permission of the Chairperson for approval. At the same time faculty members had given their opinions for invigilation of practical papers.

Prof.NikhilMantur have made a brief on "How to maintain the discipline in exams, what are the measures should be taken for, and what will be the measures should be initiated in case any misconduct found.

Faculty members were accepted and the chairman of the committee assigned the work to the faculty members.

1. Creating guidelines for examiners and students with reference to Examination and discipline

It is explained with the permission of the committee that, the role of the examination invigilator is to ensure that examinations are conducted according to the norms given by KSLU Hubballi and the by-laws of the Institution. Further, continued with the essential of examination. Faculty members advised to the committee that the following essentials must be followed for examination discipline.

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- Students should be seated in the examination hall before 15 minutes
- Students should not be allowed to carry any kind of electronic devices, notes and chits etc. in the examination hall. If found it will be Confiscated by the Invigilator.
- Students are advised and instructed to adhere to the internal examination rules and regulations.
- Students have to wear ID card, Uniform compulsorily.
- If any kind of Misconduct and Misbehaviour is found by the students, disciplinary action will be initiated.
- The above explanation was well accepted by the committee members and approved by the chairman of the committee.



3. Imposing penalties for fraud and malpractices.

The important matter, that is to make fines to those who are indulging in the fraud and malpractices in the examinations will be penalised by the disciplinary process conducted by the faculty members.

Next, with reference to confiscated electronic devices, in case, it is the matter left to the principal of the Institution.

The examination session invigilator is empowered to take necessary actions. It is also well accepted by the faculty members in the meeting and approved by the chairman.

All the members were accepted.

4. Any other Matter

No any other matters were discussed.

Members of the Committee and faculty of the college were accepted the above Discussions and resolved the same.

**Respectfully submitted by Prof. Nikhil G. Mantur.**

**Meeting start time: 12:00 PM**

**Meeting end time: 01:20 PM**

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Ref. No. 10/2020-21

Date: 12/10/2020

## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI

### EXAMINATION AND ASSESSMENT COMMITTEE

ACADEMI YEAR 2020-21



SL.NO.	MEMBERS	DESIGNATION
1.	SHRI. R.G.KULKARNI	CHAIRMAN
2.	SHRI.NIKHIL MANTUR	CO-ORDINATOR
3.	SMT.SHRIDEVI.S. SUVARNAKHANDI	MEMBER
4.	SHRI.BABURAO KULKARNI	MEMBER
5.	SHRI SUKHADEV GHASTI	MEMBER
6.	MISS. M.R. NYAMAGOUDAR	LIB. MEMBER
7.	SHRI.SHRINIVAS SAVAI	OFFICE BEARER

  
Co-ordinator  
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State: Karnataka

Ref. No. 7/2020-21

Date : 03/03/2020




**NOTICE**


It is hereby informed to all the faculty members to attend the special meeting relating to the '**Examination Committee**' of the academic year 2019-20 on **05.03.2020 at 12:00pm** in the principal chamber without fail.

**AGENDA**

1. Approving and finalizing the dates of internal examinations with the help of the academic calendar.
2. Approval of examination and question paper pattern for the internal test and practical works.
3. Appointing members for moderation committee.
4. Any other Matter with permission of the chair.

  
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Ref. No. 8/2020-21

Date: 05/03/2020

## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI

### 'EXAMINATION AND ASSESSMENT COMMITTEE' MINUTES

05.03.2020

**Present:** All the Faculty members of the Law College were present in the Chamber of the Principal.

Faculty members were present and Committee was formed in the name of the 'BLDE ASSOCIATION'S LAW COLLEGE, 'EXAMINATION AND ASSESSMENT COMMITTEE' JAMKHANDI' and Explanation of the meeting is as follows,

#### Action Items /Agenda

1. Approving and finalizing the dates of internal examinations with the help of the academic calendar.

There were three agenda matters submitted with the permission of the Chairperson by the Co-ordinator with due respect.

The present matter was presented by Shri. Nikhil Mantur stated that the institution is running two programs (BA.LL.B AND LL.B) and the strength of the Institution is full, at a time conducting of both the courses Internal examination is impossible, further co-ordinator requested to the committee to conduct examination in "odd and even" dates, so that both the courses students will get one day vacation for preparation to the Test.

Further, It was approved and finalised the dates of internal examinations with the help of the Academic Calendar of the University and Institution.

Next faculty members have accepted the dates which are given by the co-ordinator. All are accepted.

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2. Approval of examination and question paper pattern for the internal test and practical works.

The second agenda was also well presented by the Co-ordinator stating that for internal examination there must be question papers which are in the regular pattern for the

  
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test. And all the faculty members are requested to give their concern subject question papers in five years/three years patterns.

One appropriate date was given by the chairman to give and Collect all the question papers for Scrutiny, at the same time Approval of examination and question paper pattern for the internal test and practical works approved by the committee.

3. Appointing members for the moderation committee.

It was well accepted with the statement that, for the internal test there is no need to appoint members for Moderation.

All the members were accepted.

4. Any other Matter

**Due to the Central government and State government order regarding lockdown, institution was not conducting any internal examination in offline mode.**

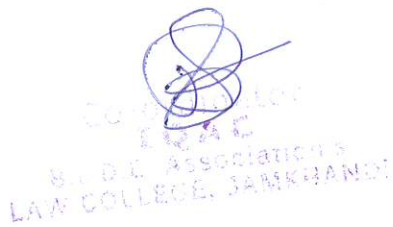
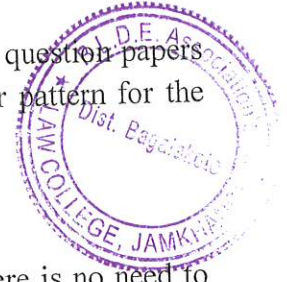
No any other matters were discussed.

Members of the Committee and faculty of the college were accepted the above Discussions and resolved the same.

**Respectfully submitted by Prof. Nikhil G. Mantur.**

**Meeting start time: 12:00 PM**

**Meeting end time: 01:20 PM**



*[Signature]*  
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*[Signature]*  
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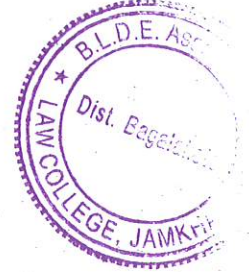
Ref. No. 8/2020-21

Date : 05/03/2020

## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI

### EXAMINATION AND ASSESSMENT COMMITTEE

ACADEMI YEAR 2019-20



SL.NO.	MEMBERS	DESIGNATION
1.	SHRI. R.G.KULKARNI	CHAIRMAN
2.	SHRI.NIKHIL MANTUR	CO-ORDINATOR
3.	SMT.SHRIDEVI.S. SUVARNAKHANDI	MEMBER
4.	SHRI.BABURAO KULKARNI	MEMBER
5.	MISS.SANDYARANI SIDDAPUR	MEMBER
6.	MISS. KAVITA PUJARI	MEMBER
7.	MISS AISHWARYA HIREMATH	MEMBER
8.	MISS. M.R. NYAMAGOUDAR	LIB. MEMBER
9.	SHRI.P.S.GONGNAVAR	OFFICE BEARER

  
Co-ordinator  
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Ref. No. 5/2019-20

Date: 10/10/2019




**NOTICE**


It is hereby informed to all the faculty members to attend the special meeting relating to the 'Examination Committee' of the academic year 2019-20 on **12.10.2019 at 12:00pm** in the principal chamber without fail.

**AGENDA**

1. To display the statement of internal marks on the student notice board and send a mark sheet of students to respective parents.
2. To scrutinize all the checked papers and submission of internal marks to the university.
3. Preparation and submission of annual exam report to Principal office.

  
Co-ordinator  
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Ref. No. 6/2019-20

Date: 12/10/2019



## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI

### 'EXAMINATION AND ASSESSMENT COMMITTEE' MINUTES 12<sup>TH</sup> OCTOBER, 2019

**Present:** All the Faculty members of the Law College were present in the Chamber of the Principal.

Faculty members were present and Committee was formed in the name of the 'BLDE ASSOCIATION'S LAW COLLEGE, 'EXAMINATION AND ASSESSMENT COMMITTEE' JAMKHANDI' and Explanation of the meeting is as follows,

#### Action Items /Agenda

1. To display the statement of internal marks on the student notice board and send a mark sheet of the student to respective parents.

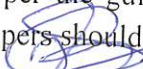
It is one of the important matters generally all the students of the college were asking to the office bearers that, the institution has to display the statement of internal marks on student notice board and sending a mark sheet of the student to respective parents, and that should include the following essentials;

1. Unit/periodical class tests
2. Practical/internal
3. Project Group/subgroup/individual (ADR, DPC ETC)
4. Activity-based learning(MOOT COURT) ETC.

The Chairman of the committee and Co-coordinator of the committee have literally rejected the matter stating that if the institution displayed the statement of internal marks on the student notice board and sent a mark sheet of the student to respective parents that would create unnecessary difficulties among the students and teachers. So all the faculty members have not accepted the first agenda of today's discussion.

2. To scrutinize all the checked papers and submission of internal marks to the university.

As per the guidelines of the Karnataka State law university, the internal marks of the checked papers should be sent to the university within the date given.

  
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3. Preparation and submission of annual exam report to Principal office.

It is well discussed and accepted that all the faculty members are hereby required to give a brief report on the annual exam to the principal without fail. Preparation and submission of the annual exam report should be based on marks, grades and performance of the student and all the necessary guidelines should be followed.

The above matter was well accepted by all the faculty members and proceeded to the next Discussion.

Procedure for Preparation and submission of annual exam report to the Principal office should be on the basis of the following essentials. Outstanding, Excellent, Very Good, Good, Average, Below Average, Marginal, Poor, Very Poor, Incomplete, Audit Pass, and Audit Fail,

4. Any other Matter

No, any other matters were discussed.


Members of the Committee and faculty of the college were accepted the above Discussions and resolved the same.

**Respectfully submitted by Prof. Nikhil G. Matur.**

**Meeting start time: 12:00 PM**

**Meeting end time: 01:20 PM**

  
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Ref. No. 6/2019-20

Date: 12/10/2019

## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI

### EXAMINATION AND ASSESSMENT COMMITTEE

ACADEMI YEAR 2019-20



SL.NO.	MEMBERS	DESIGNATION
1.	SHRI. R.G.KULKARNI	CHAIRMAN
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3.	SMT.SHRIDEVI.S. SUVARNAKHANDI	MEMBER
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7.	MISS AISHWARYA HIREMATH	MEMBER
8.	MISS. M.R. NYAMAGOUDAR	LIB. MEMBER
9.	SHRI.P.S.GONGNAVAR	OFFICE BEARER

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Ref. No. 3/2019-20

Date : 12/04/2019



### NOTICE


It is hereby informed to all the faculty members to attend the special meeting relating to '**Examination Committee**' of the academic year 2018-19 on **13/04/2019 at 12:00pm** in the principal chamber without fail.

### AGENDA

1. To improve and control the quality of internal examinations to be conducted at the institute level.
2. To appoint examiners for conducting exams.
3. To take measures against any misconduct or fraud.

  
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# LAW COLLEGE, JAMKHANDI-587 301

(Permanently Affiliated to Karnataka State Law University, Hubballi & Approved by Bar Council of India, New Delhi)

Dist: Bagalkot

State: Karnataka

Website: www.bldealawcollege.ac.in Email : bldealawcollegejkd@yahoo.in Ph:08353-221300,298992

Ref. No. 4/2019-20

Date: 13/04/2019

## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI

### 'EXAMINATION AND ASSESSMENT COMMITTEE' MINUTES 13<sup>TH</sup> APRIL 2019



**Present:** All the Faculty members of the Law College were present in the Chamber of the Principal.

Faculty members were present and Committee was formed in the name of the 'BLDE ASSOCIATION'S LAW COLLEGE, 'EXAMINATION AND ASSESSMENT COMMITTEE' JAMKHANDI' and Explanation of the meeting is as follows,

#### Action Items /Agenda

1. To improve and control the quality of internal examinations to be conducted at the institute level.

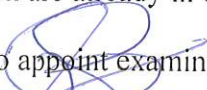
Prof. Nikhil Mantur, Co-ordinator of the committee, presented the subject matter of the agenda and first matter, with the permission of the chairman, took the matter for discussion.


For the same matter All the Faculty members decided to make a manual for internal examination and the following are the matters that should be adopted in the manual.

"Assessment Strategy for Outcome (Result) Based Education (OBE) Two-step Process for Bringing Clarity to POs Program Outcomes -Competencies – Performance Indicators (PIs) Improving Structure and Quality of Assessments Assessment Planning Assessing Higher-order Abilities & Professional Skills Innovative Educational Experiences to Teach and Assess Using Scoring Titles as Assessment Tool Open-Book Examinations."

Above said matters of the manual were not clearly accepted by the members and for the improvement and quality of internal examinations, members decided to follow the general norms which are already in existed.

2. To appoint examiners for conducting exams.

  
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The second agenda of the meeting was well balanced by the chairman of the committee stating that all the concerned subject teachers have to evaluate the papers and within two weeks they have to submit marks list to the concerned authority.

At the same time, all the faculty members have accepted the above issue and resolved the same.

3. To take measures against any misconduct or fraud.

Misconduct or fraud in the examinations is wrong and that kind of misbehaviour cannot be tolerated and not entertained. The above sentence was expressed by the Smt. Kavita Pujari and was well accepted at the same time it is well advised to the committee members to make a manual for measures against any Misconduct or fraud.

All are accepted.

4. Any other Matter

No, other matters were discussed.

Members of the Committee and faculty of the college were accepted the above Discussions and resolved the same.

**Respectfully submitted by Prof. Nikhil G. Mantur.**

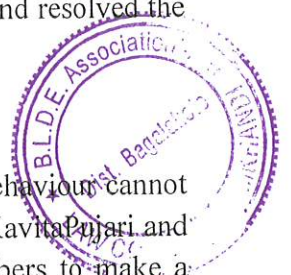
**Meeting start time: 12:00 PM**

**Meeting end time: 01:20 PM**

  
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Ref. No. 1/2018-19

Date: 01/10/2018



### NOTICE

It is hereby informed to all the faculty members to attend the special meeting relating to the **'EXAMINATION AND ASSESSMENT COMMITTEE'** of the academic year 2018-19 on **03.10.2018 at 12:00pm** in the principal chamber without fail.

### AGENDA

1. Formation of Body of the Committee
2. Functions of the Examination Committee
3. To safeguard the quality of the examination procedures.
4. Setting and moderation of the internal Examination question papers as per the guidelines of the exam section and KSLU Hubballi, if any.
5. Any other Matter

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Ref. No. 4/2019-20

Date: 13/04/2019


## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI


### EXAMINATION AND ASSESSMENT COMMITTEE

ACADEMI YEAR 2018 -19



SL.NO.	MEMBERS	DESIGNATION
1.	SHRI. R.G.KULKARNI	CHAIRMAN
2.	SHRI.NIKHIL MANTUR	CO-ORDINATOR
3.	SMT.SHRIDEVI.S. SUVARNAKHANDI	MEMBER
4.	SHRI.BABURAO KULKARNI	MEMBER
5.	MISS.SANDYARANI SIDDAPUR	MEMBER
6.	MISS. KAVITA PUJARI	MEMBER
7.	MISS. M.R. NYAMAGUDAR	LIB. MEMBER
8.	SHRI.P.S.GONGNAVAR	OFFICE BEARER

  
Coordinator  
IQAC  
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Ref. No. 2/2018-19

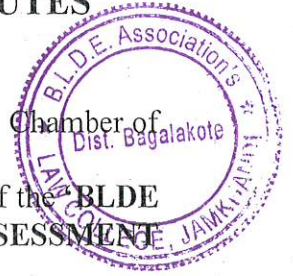
Date: 03/10/2018

## BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI

### 'EXAMINATION AND ASSESSMENT COMMITTEE' MINUTES OCTOBER 03 2018

Present: All the Faculty members of the Law College were present in the Chamber of the Principal.

Faculty members were present and Committee was formed in the name of the **BLDE ASSOCIATION'S LAW COLLEGE, 'EXAMINATION AND ASSESSMENT COMMITTEE JAMKHANDI'** and Explanation of the meeting is as follows,



#### Action Items /Agenda

1. Formation of Body of the Committee
2. Functions of the Examination Committee
3. To safeguard the quality of the examination procedures.
4. Setting and moderation of the internal Examination question papers as per the guidelines of the exam section and KSLU Hubballi, if any.
5. Any other Matter

Members of the Committee and Faculty members were present and it was asked to Shri. Nikhil G. Mantur to present the list of agenda of the day and was presented, discussed as below. Subject matters of the Agenda were discussed and the conclusion arrived at as follows,

#### 1. FORMATION OF BODY OF THE COMMITTEE

On this day Faculty Members were seems happy to the Constitution of Examination Committee and at the same time, all the members have given their opinion to Constitute the faculty Welfare committee.

Each and Every faculty members started to give their opinions with the permission of the principal for the examination committee Minutes and all the members were accepted to form the committee and the following committee was formed and the resolution passed. The following faculty members were selected to become a member of the Examination Committee and all were accepted the same.

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Ref. No. 2/2018-19

Date: 03/10/2018


**BLDE ASSOCIATION'S LAW COLLEGE JAMKHANDI**

EXAMINATION AND ASSESSMENT COMMITTEE

ACADEMI YEAR 2018 -19



SL.NO.	MEMBERS	DESIGNATION
1.	SHRI. R.G.KULKARNI	CHAIRMAN
2.	SHRI.NIKHIL MANTUR	CO-ORDINATOR
3.	SMT.SHRIDEVI.S. SUVARNAKHANDI	MEMBER
4.	SHRI.BABURAO KULKARNI	MEMBER
5.	MISS.SANDYARANI SIDDAPUR	MEMBER
6.	MISS. KAVITA PUJARI	MEMBER
7.	MISS. M.R. NYAMAGOUDAR	LIB. MEMBER
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## 2. FUNCTIONS OF THE EXAMINATION COMMITTEE

The faculty Welfare Members have discussed the following Items

Shri. Nikhil Mantur Sir presented a list of functions to Chairperson to establish procedures and instructions for assessing and determining the results of examinations in the institution. To safeguard the quality of the examination procedures. To determine whether a student meets the requirements with regard to knowledge, insight and skills, which are laid down in the program and examination regulations, for obtaining internal marks. Setting and moderation of the question papers as per the guidelines of the exam section and KSLU Hubballi and Internal Body of the BLDE Association's Law College Jamkhandi. To improve and control the quality of internal examinations to be conducted at the institute level.

To appoint examiners for conducting exams. To take measures against any misconduct or fraud. To display the statement of internal marks on the student notice board and send a mark sheet of students to respective parents. To scrutinize all the checked papers and submission of internal marks to the university. Preparation and submission of annual exam report to Principal office.

All are accepted.

### 3. To safeguard the quality of the examination procedures.

The faculty members have discussed the procedure which is required for safeguarding the quality of the examination and it was well suggested that every student indiscriminately, have to attend the Regular class, obtain the work assignment, read well for an internal test, and have to submit all the requisite projects/seminars/counselling/Viva-voce.

All the members have accepted.

### 4. Setting and moderation of the internal Examination question papers as per the guidelines of the exam section of KSLU Hubballi, if any.

Chairman of the committee, being the Principal of the Institution, Shri. Raghuveer Kulkarni asked every faculty member to attend the meeting and submit their subject question papers for scrutiny to Coordinator Shri. Nikhil G. Mantur. It was also discussed that, whether moderators were required or not? Faculty members were said that there is no need for moderators for internal examination question Papers.

All are accepted.

### 5. Any other Matter

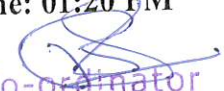
No, any other matters were discussed.


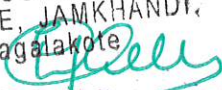
Members of the Committee and faculty of the college were accepted the above Discussions and resolved the same.

**Respectfully submitted by Prof. Nikhil G. Mantur.**

**Meeting start time: 12:00 PM**

**Meeting end time: 01:20 PM**

  
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